

Thurrock - An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future

## Cabinet

The meeting will be held at **7.00 pm** on **10 November 2021**

**Training Room, The Beehive Community Resource Centre, West Street, Grays, RM17 6XP**

### Membership:

Councillors Robert Gledhill (Leader), Shane Hebb (Deputy Leader), Mark Coxshall, Jack Duffin, Deborah Huelin, Andrew Jefferies, Barry Johnson, Ben Maney, Allen Mayes and Luke Spillman

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### Agenda

Open to Public and Press

	<b>Page</b>
<b>1 Apologies for Absence</b>	
<b>2 Minutes</b>	<b>5 - 14</b>
To approve as a correct record the minutes of Cabinet held on 8 September 2021.	
<b>3 Items of Urgent Business</b>	
To receive additional items that the Chair is of the opinion should be considered as a matter of urgency, in accordance with Section 100B (4) (b) of the Local Government Act 1972.	
<b>4 Declaration of Interests</b>	
<b>5 Statements by the Leader</b>	
<b>6 Briefings on Policy, Budget and Other Issues</b>	
<b>7 Petitions submitted by Members of the Public</b>	

- 8 Questions from Non-Executive Members**
- 9 Matters Referred to the Cabinet for Consideration by an Overview and Scrutiny Committee**
- 10 Lower Thames Crossing Task Force Update Report (Decision: 110588) 15 - 18**
- 11 Clean and Green Service Savings Proposals (Decision: 110589) 19 - 22**

**Queries regarding this Agenda or notification of apologies:**

Please contact Lucy Tricker, Senior Democratic Services Officer by sending an email to [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)

Agenda published on: **2 November 2021**

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1. If you are feeling ill or have tested positive for Covid and are isolating you should remain at home, the meeting will be webcast and you can attend in that way.
2. You are recommended to wear a face covering (where able) when attending the meeting and moving around the council offices to reduce any chance of infection. Removal of any face covering would be advisable when speaking publically at the meeting.
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# DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

## Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

## When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



Does the business to be transacted at the meeting

- relate to; or
- likely to affect

any of your registered interests and in particular any of your Disclosable Pecuniary Interests?

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

**What is a Non-Pecuniary interest?** – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

## **Pecuniary**

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

**Unless you have received dispensation upon previous application from the Monitoring Officer, you must:**

- **Not participate or participate further in any discussion of the matter at a meeting;**
- **Not participate in any vote or further vote taken at the meeting; and**
- **leave the room while the item is being considered/voted upon**

**If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps**

## **Non- pecuniary**

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



**You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.**

## Our Vision and Priorities for Thurrock

An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future.

1. **People** – a borough where people of all ages are proud to work and play, live and stay
  - High quality, consistent and accessible public services which are right first time
  - Build on our partnerships with statutory, community, voluntary and faith groups to work together to improve health and wellbeing
  - Communities are empowered to make choices and be safer and stronger together
  
2. **Place** – a heritage-rich borough which is ambitious for its future
  - Roads, houses and public spaces that connect people and places
  - Clean environments that everyone has reason to take pride in
  - Fewer public buildings with better services
  
3. **Prosperity** – a borough which enables everyone to achieve their aspirations
  - Attractive opportunities for businesses and investors to enhance the local economy
  - Vocational and academic education, skills and job opportunities for all
  - Commercial, entrepreneurial and connected public services

## Minutes of the Meeting of the Cabinet held on 8 September 2021 at 7.00 pm

The deadline for call-ins is Monday 20 September at 5.00pm

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**Present:** Councillors Robert Gledhill (Leader), Shane Hebb (Deputy Leader), Mark Coxshall, Jack Duffin, Andrew Jefferies, Barry Johnson, Ben Maney and Luke Spillman

**Apologies:** Councillors Deborah Huelin and Allen Mayes  
Lyn Carpenter, Chief Executive

**In attendance:** Sean Clark, Corporate Director Resources and Place Delivery  
Lucy Tricker, Senior Democratic Services Officer

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Before the start of the Meeting, all present were advised that the meeting was being recorded, and live-streamed onto the Council's website.

### **33. Minutes**

The minutes of the Cabinet meeting held on 7 July 2021 were approved as a correct record.

### **34. Items of Urgent Business**

There were no items of urgent business.

### **35. Declaration of Interests**

There were no interests declared.

### **36. Statements by the Leader**

The Leader began his statement by stating that the UK had now completed the final step of the roadmap out of COVID lockdown, with the return of schools, colleges and universities; as well as the reopening of shops, pubs and restaurants. He thanked all Thurrock residents for their determination and sacrifice during lockdown which now allowed the reopening of the economy. He stated that although Thurrock was now beginning to return to normality, COVID still remained present and rates were increasing, although not as dramatically as previously seen. He urged residents to be cautious by washing their hands more regularly, considering wearing a face mask where appropriate, and by respecting people's wishes to socially distance. He also urged residents over the age of 16 to get the COVID vaccine either by booking an appointment over the phone or online, or by attending a walk-in centre. He explained that even though people who were double jabbed could still catch the virus, they were less likely to become seriously ill and be

hospitalised. He summarised and stated that Thurrock had now delivered 198,614 doses of the vaccine: 106,551 of which were first doses, and 92,063 of which were second doses. He explained that the current rate of infection in Thurrock was 248 per 100,000 which was lower than the national average of 370 cases per 100,000.

The Leader moved on and described a new initiative recently launched in Grays to reduce crime and anti-social behaviour. He stated that this was because £625,000 of funding that had been received, £432,500 of which had been from to a joint bid with the Essex Police, Fire and Crime Commissioner. He stated that this scheme would provide additional lighting, additional CCTV, a Shop Safe communications system and two new Grays Community Engagement Officers, who would work in conjunction with the Grays Town Police. He commented that Grays would be seeing lots of regeneration projects, due to the £20m Towns Fund investment from central government and additional private investment.

The Leader then described how he had recently attended the removal of vehicle involved in fly-tipping with the Environmental Enforcement team. He stated that the offender had driven further to fly-tip than they would have done if they had used the waste and recycling centre, and had had to pay a large fine. He mentioned that fly-tipping was not a victimless crime, as the landowner or Council had to pay for the fly-tip to be removed, but the Council would continue to work to catch fly-tipping offenders. He stated that so far the Council had caught 136 offenders by utilising the new fly-tipping cameras that had been installed. He added that the team had also recently found six motorbikes, two cars, and six quadbikes that had been illegally stored in Council owned garages. He explained that the vehicles had been disposed of and the offenders fined. He thanked the residents who had made the reports, and urged residents to continue to report offenders either online, or via 101, as it helped the police and the Council to build a pattern of evidence.

The Leader summarised and highlighted the work of Clean It, Cut It, Fill It since April last year. He stated that 1992 potholes had been filled; 99% within target time; 38 fly-tips had been cleared; 728 tonnes of waste had been disposed of; and 1581 Fixed Penalty Notices had been issued for offences such as littering and spitting.

### **37. Briefings on Policy, Budget and Other Issues**

Councillor Coxshall stated that the LTC consultation was drawing to a close and urged all residents to complete the consultation. He explained that Thurrock Council were currently completing their consultation response, but had been granted an extension to ensure it could go through the necessary internal governance processes.

Councillor Spillman stated that the housing team were working on a new initiative to replace private out of borough temporary accommodation with new temporary accommodation within Thurrock. He stated that this had previously



been agreed by the Housing Overview and Scrutiny Committee and Cabinet, and would be funded through: purchasing stock through the Housing Revenue Account (HRA); using the Phi lease scheme; and repurposing a decommissioned sheltered housing building. He stated that currently providing temporary accommodation had to use £1.2million of general fund top-up, and also £100,000 per month out of the HRA to cover the difference between rent costs and housing benefit. He explained that by introducing new temporary accommodation within Thurrock this would reduce dependency on expensive nightly let accommodation and increase savings. He stated that this would allow the service to become cost neutral by 2022/23 and would ensure local residents remained in the borough. He mentioned that if people needed to be moved out of the borough for safeguarding reasons there would still remain a process in place for this to be achieved. He stated that he had set the housing team an ambitious target of ending out of borough temporary accommodation by the end of 2022, although this would be difficult due to the end of COVID support systems, such as furlough and the end of the ban on evictions, which could lead to an increase in homelessness. He summarised and thanked officers, Cabinet and the former Portfolio Holder for their hard work and commitment to this initiative and stated that there would be additional announcements and investments related to housing in the near future.

**38. Petitions submitted by Members of the Public**

No petitions had been submitted by members of the public.

**39. Questions from Non-Executive Members**

There were no questions submitted by non-Executive Members.

**40. Matters Referred to the Cabinet for Consideration by an Overview and Scrutiny Committee**

Other than those items already contained within the agenda, no items had been referred to the Cabinet for consideration by an overview and scrutiny committee.

**41. Financial Update - Quarter 1 2021/22 and Revised Medium Term Financial Strategy (Decision: 110580)**

Councillor Hebb introduced the report and stated that it provided a rear view mirror look at the Council's finances during the first quarter of 2021/22. He stated that it projected a balanced budget for the 2021/22 financial year, but highlighted that some in-year budget pressures would need to be managed. He explained that a Medium Term Financial Strategy (MTFS) report presented to Cabinet in July 2021 outlined a pressure of £3.7million over two years, but this had been reduced to a pressure of £1.8million in 2022/23, therefore improving the financial position by £1.75million since July. He stated that he had attended the meeting of the Corporate Overview and Scrutiny

Committee on 7 September and explained that the Council had seen an increase in the collection of council tax and business rates, which had helped to offset some financial pressures. He added that numerous directorates had also been able to save money, such as public realm; and HR, OD and transformation.

Councillor Hebb explained that the Children's Services directorate were currently experiencing pressure of £1million due to an increase in the number of high need, high complexity, and large sibling group placements, which would lead to an overspend of £2.87million. He added that this would be offset using non general fund reserves and reduced expenditure elsewhere in the directorate. He stated that the team were also continuing with the internal foster care recruitment campaign, and were undertaking an ongoing review of high cost annual placements. He added that there would also be budgetary pressures in the Adult Social Care directorate due to delayed referrals and reduced income because of COVID. He stated that although there was some way to go, the Council was currently in a fiscally sound position.

Councillor Hebb then explained that the service review was currently ongoing, and budget consultation reports were scheduled for Planning, Transport and Regeneration Overview and Scrutiny; Cleaner, Greener and Safer Overview and Scrutiny; and Children's Overview and Scrutiny in October. He added that budget and asset reports were also scheduled for Corporate Overview and Scrutiny Committee in November, ahead of the Cabinet meeting in February which would discuss the budget. He added that Thurrock were also supporting the resettlement of Afghan refugees, and properties had been offered by the Thurrock community to support this process. He summarised and stated that Thurrock Council had recently met with the Ministry of Housing, Communities and Local Government to discuss how the Council could support this process, and although there were currently no costs associated with this, reports would be brought back to Cabinet if this were to change.

**RESOLVED: That Cabinet:**

**1. Commented on the forecast outturn position for 2021/22 and the revised MTFS.**

*Reason for decision: as outlined in the report  
This decision is subject to call-in*

**42. Communications Strategy 2021-24 (Decision: 110581)**

Councillor Duffin introduced the report and stated that it outlined Thurrock's Communications Strategy for 2021-24, and although it headed in the right direction there was still some way to go until it was complete. He explained that Thurrock needed to improve the partnerships it had with some external bodies, and he had asked officers to engage more with local and national media before the agreement of the strategy by Cabinet. He stated that once

this work had been completed, the strategy would be brought back before Cabinet for their sign-off.

Councillor Hebb explained that he had attended the Corporate Overview and Scrutiny Committee where this strategy had been discussed, and felt there had been good debate about how Thurrock should market itself and be more aspirational. He added that a conversation had also taken place regarding how the communications team should use digital channels and how engagement should be monitored. He stated that Members had also discussed how the team engaged with local media partners and felt that it would be worthwhile to take a pause before moving forward with the strategy. The Leader added that Thurrock needed to sell itself to the wider community and work with media colleagues on a local, national and international scale.

**RESOLVED: That Cabinet:**

**1. Would engage with media partners to finalise the Communications Strategy 2021-24, before returning to Cabinet for approval.**

*Reason for decision: as outlined in the report  
This decision is subject to call-in*

**43. Parking Enforcement Vehicle Removal (Decision: 110582)**

Councillor Maney introduced the report and stated that it would help bolster the powers of the enforcement team by giving them the power to: removing vehicles when parked in contravention of parking rules and caused an obstruction; and removing vehicles of persistent evaders who were classified as drivers that had three or more unpaid or unchallenged Fixed Penalty Notices (FPNs). He explained that these groups of motorists often did not register their vehicles with the DVLA, which made it difficult for the Council to chase the FPNs and recoup costs. He stated that not paying FPNs was not a victimless crime as it reduced the money available to the Council and therefore reduced the Council's ability to enforce against other anti-social behaviour. He added that those motorists who were persistent evaders were also usually engaged in other low level vehicle crime, such as unpaid tax or no insurance, which could also have an indirect impact on other road users. He stated that the enforcement team had estimated there were hundreds of persistent evaders currently in Thurrock and this report would help broaden their powers of enforcement and act as a deterrent.

The Leader questioned if the scheme would also be applied to HGV drivers and international drivers who were persistent evaders. Councillor Maney replied that it would cover all vehicle users who met the criteria for the new enforcement powers. He explained that those vehicle owners whose car was impounded under the new scheme would either have to pay the cost of the FPN and vehicle recovery, or would have their car sold to recover costs. Councillor Johnson asked if those persistent evaders who were Thurrock residents would have this vehicle debt linked to other debt within the borough,

such as non-payment of council tax. Councillor Maney felt that this was a good point and would look into the issue of linking the debt with other outstanding council debt owed.

**RESOLVED: That Cabinet:**

**1. Approved Thurrock Council's Parking Team to execute enforcement action against vehicles parked in contravention with priority vehicle removal of persistent evaders, as suggested by the Department of Transport within its statutory guidance.**

**2. Adopted the policy to remove vehicles which are parked in contravention of restrictions where a PCN may be issued if the vehicle is also parked in a manner that is obstructive or dangerous to other road users.**

*Reason for decision: as outlined in the report  
This decision is subject to call-in*

**44. Quarter 1 (April-September) Corporate Performance Report 2021/22 and Corporate Performance Framework**

Councillor Duffin introduced the report and stated that it was a positive report as 77% of Key Performance Indicators (KPIs) had achieved their target, which was an improvement from 65% of achieved targets in the same quarter last year. He stated that there was also a positive direction of travel as 50% of targets had improved and 18% had remained static. Councillor Duffin felt there was still room for improvement and the team were striving for 100% of KPIs meeting target. He explained that those KPIs which were currently red included a 'route to green' which provided transparent commentary on the work being undertaken to ensure the target was met. He added that he was pleased to see the KPI on apprenticeships had met target as 30 new candidates had been interviewed as part of a webinar in July. He felt that apprenticeships provided people with the opportunity to upskill and change their skillset.

The Leader highlighted page 85 of the report and the KPI related to the payment of FPNs, and stated that this fell under his remit rather than Councillor Jefferies. He stated that some KPIs had been affected by COVID, such as the payment of FPNs, but the collections team were working to ensure collections were compassionate and all residents could receive the help they needed to pay their debts. Councillor Jefferies echoed comments made by Councillor Duffin related to the apprenticeships KPI, and felt it was good to see people of all ages undertaking apprenticeships.

**RESOLVED: That Cabinet:**

**1. Noted and commented upon the performance of the key corporate performance indicators, in particular those areas which are off target**

and the impact of COVID-19.

**2. Identified any areas which required additional consideration.**

**3. Commented on the areas of focus for 2021/22 that will support delivery of the overall vision and priorities.**

**45. SEND Education and Residential Placements (Decision: 110583)**

Councillor Johnson introduced the report and stated that it would provide high quality education and residential placements for young people across the borough, in line with the Council's statutory duty. He explained that a recent needs analysis had indicated that within the next five years, the number of young people presenting with speech problems, communications problems, and Autism would increase, partly due to the lack of socialisation for young people during the pandemic. He stated that therefore the Council needed to provide additional specialist provision to meet the future need in Thurrock, and this report outlined the procurement plan to ensure the right places were available at the right times. He summarised and stated that this report would increase local capacity and make best use of resources as part of the overall SEND plan, which had been supported by the SEND Improvement Board.

**RESOLVED: That Cabinet:**

**1. Agreed to commence the procurement of SEND education and residential contract(s).**

**2. Agreed the option to block purchase places through the contract(s) where this represents best value for the Council to meet demand.**

**3. Agreed to delegate authority to the Corporate Director of Children's Services, in conjunction with the Portfolio Holder, to award contracts following completion of the procurement process.**

**4. In line with Rule 13 of the Contract Procedure Rules, agreed that the Corporate Director of Children's Services can seek to invoke the waiver provisions of the Contract Procedure Rules due to the nature of the services being purchased.**

**5. Agreed to delegate authority to the Corporate Director of Children's Services and the Portfolio Holder where:**

**a. the placement cannot be made on the contract to be awarded under the procurement exercise;**

**b. the purchase is required in order that the Council may meet its statutory obligations.**

**6. As requested by the Children's Overview and Scrutiny Committee,**

**reviewed their decision to declare Grangewaters as a surplus to SEND provision and looked at further use of Grangewaters to meeting the objectives for SEND provision.**

**7. Noted the completion of the SEND Sufficiency Assessment and agreed the publication of the document.**

*Reason for decision: as outlined in the report  
This decision is subject to call-in*

**46. Supported Accommodation for 18-24 Year Olds (Decision: 110584)**

Councillor Johnson introduced the report and stated that Thurrock saw an increased number of Looked After Children compared to the national average due to the boroughs geographical location and the number of unaccompanied child asylum seekers, who were often 10-15 years old. He stated that this was a proactive report to ensure that all young care leavers could achieve, and were housed through the Head Start Housing project. He explained that this report would move away from spot purchasing housing options to block purchasing, which would reduce the high cost of emergency accommodation and support young people to live independently. He added that it would also reduce the numbers of young homeless people in Thurrock, and feedback from care leavers had been included in the report.

Councillor Spillman thanked Councillor Johnson and the team for their hard work on the report. He felt that it was good to see an integrated approach between Children's Services and Housing as this would ensure good outcomes for young people.

**RESOLVED: That Cabinet:**

**1. Agreed to commence the procurement of contract(s) for supported accommodation for 18-24 year olds.**

**2. Agreed the option to block purchase places through the contract(s) where this represents best value for the Council to meet demand.**

**3. Agreed to delegate authority to the Corporate Director of Children's Services, in conjunction with the Portfolio Holder, to award contracts following completion of the procurement process.**

**4. In line with Rule 13 of the Contract Procedure Rules, agreed that the Corporate Director of Children's Services can seek to invoke the waiver provisions of the Contract Procedure Rules due to the nature of the services being purchased.**

**5. Agreed to delegate authority to the Corporate Director of Children's Services and the Portfolio Holder where:**

**A. the placement cannot be made on the contract to be awarded under this procurement exercise.**

**B. the purchase is required in order that the Council may meet its statutory obligations.**

**6. As recommended by the Children's Overview and Scrutiny Committee, investigated opportunities to invest in housing to help meet the provision that Children's Services need to meet the supported accommodation requirements for care leavers.**

**7. Noted the joint work already in place and the statutory duties on the local authority, including to develop a jointly commissioned support offer for those aged 18+ who need additional support to be able to develop independence as an adult, and where possible this is extended to provide support for the 16-18 year olds.**

*Reason for decision: as outlined in the report  
This decision is subject to call-in*

**The meeting finished at 7.51 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

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Democratic Services at [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)

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<b>10 November 2021</b>	<b>ITEM: 10</b> <b>Decision: 110588</b>
<b>Cabinet</b>	
<b>Lower Thames Crossing Task Force Update Report</b>	
<b>Wards and communities affected:</b> All	<b>Key Decision:</b> Key
<b>Report of:</b> Councillor Fraser Massey, Chair of the Lower Thames Crossing (LTC) Task Force	
<b>Accountable Assistant Director:</b> Colin Black, Interim Assistant Director – Regeneration and Place Delivery	
<b>Accountable Director:</b> Sean Clark, Corporate Director of Resources and Place Delivery	
<b>This report is</b> Public	

## Executive Summary

In line with the Terms of Reference, the LTC Task Force is required to report to Cabinet on its work.

### 1. Recommendation(s)

#### 1.1 That Cabinet notes the work of the Task Force.

### 2. Introduction and Background

2.1 The Lower Thames Crossing Task Force has met on a monthly basis since September 2017. Cabinet received a previous update in June 2021.

2.2 The Council remains opposed in principle to any new crossing in Thurrock and the Task Force has consistently sought to hold Highways England to account. A new team at Highways England has meant that in recent months there has been a greater level of information sharing and improved collaboration between the parties.

2.3 Highways England conducted a statutory consultation on the scheme which ended on 20 December 2018, two subsequent consultations (Supplementary and Design Refinements) in 2020 and then a Community Impacts Consultation in July-September 2021. Details of the Task Force's discussions following the consultations to date are detailed below.

2.4 Highways England submitted its Development Consent Order (DCO)

application in October and the Council submitted an adequacy of consultation (AoC) response at the request of the Planning Inspectorate and submitted a joint AoC with Gravesham Borough Council and the London Borough of Havering, which were instrumental in the subsequent actions of the Planning Inspectorate and in Highways England's decision. As a consequence of these issues raised with the application and consultation, Highways England took the decision to withdraw its application in November 2020.

- 2.5 Since that time, Highways England has been amending its proposals, adding further mitigation, preparing new documentation, liaising with stakeholders (including Thurrock Council), involving many technical meetings.

### **3. Task Force meetings**

- 3.1 All Task Force meetings are audio recorded and available on the Thurrock Council website. Since the impacts of Covid-19 the meetings have been held as either hybrid or virtual meetings on Teams, but recently meetings have been held in-person and via Teams.

- 3.2 Full minutes of the meetings are also available on the website. Below is a summary of the discussions at each meeting:

#### **April – May**

- 3.3 No meetings were held just prior to and following local elections.

#### **June**

- 3.4 There were nominations and voting for the Chair and Vice Chair. A report on current progress on the Hatch Report measures was discussed and a review of the Work Programme was undertaken.

#### **July**

- 3.5 Highways England officers gave a presentation and answered questions on the forthcoming Community Impacts Consultation. A Technical Paper on progress with the Health Impact Assessment (HEqIA) was presented and technical questions answered and a review of the Work Programme was undertaken.

#### **August**

- 3.6 Highways England officers gave a presentation and answered questions on progress with the Community Impacts Consultation and progress with the Hatch Report measures and a review of the Work Programme was undertaken.

#### **September**

- 3.7 The draft Community Impact Consultation response from Thurrock Council

was presented and discussed, prior to consideration by Full Council and all recommendations were approved unanimously.

#### **4. Reasons for Recommendation**

4.1 In line with the terms of reference the LTC Task Force will update Cabinet.

#### **5. Consultation (including Overview and Scrutiny, if applicable)**

5.1 Lower Thames Crossing Task Force

#### **6. Impact on corporate policies, priorities, performance and community impact**

6.1 None

#### **7. Implications**

##### **7.1 Financial**

Implications verified by: **Jonathan Wilson**

**Assistant Director, Finance**

There are no specific financial implications arising from the report and the work is funded from within existing budgets.

##### **7.2 Legal**

Implications verified by: **Ian Hunt**

**Assistant Director Law and Governance, and  
Monitoring Officer**

This is an update report from the Lower Thames Crossing Task Force and there are no direct legal implications arising from this report.

##### **7.3 Diversity and Equality**

Implications verified by: **Becky Lee**

**Team Manager - Community Development and  
Equalities**

There are no diversity implications arising from this report.

7.4 **Other implications** (where significant) – i.e. Staff, Health Inequalities, Sustainability, Crime and Disorder, and Impact on Looked After Children

None

**8. Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

**9. Appendices to the report**

- None

**Report Author:**

Dr. Colin Black

Interim Assistant Director – Regeneration and Place Delivery

<b>10 November 2021</b>	<b>ITEM: 11</b> <b>Decision: 110589</b>
<b>Cabinet</b>	
<b>Clean and Green Service Savings Proposal</b>	
<b>Wards and communities affected:</b> All	<b>Key Decision:</b> Key
<b>Report of:</b> Councillor Andrew Jefferies – Cabinet Member for Environment, Sports and Leisure	
<b>Accountable Assistant Director:</b> Daren Spring - Assistant Director for Street Scene and Leisure	
<b>Accountable Director:</b> Julie Rogers – Director for Public Realm	
<b>This report is Public</b>	

## Executive Summary

This report provides the detail behind the Street Scene and Leisure Service saving opportunities presented to Cabinet at the beginning of July 2021 for further consideration.

### 1. Recommendation(s)

**1.1 That Cabinet consider and approve the proposals outlined in the context of the current MTFS position.**

### 2. Introduction and Background

2.1 The medium term financial position was set out to Cabinet on 7 July 2021. This highlighted a cumulative £34.3m funding gap for 2022/23 and 2023/24. This also set out proposed mitigations grouped between income generation, operational efficiencies, providing services differently, staffing reductions and member decisions. The need to reduce our spending has come from the increased pressures on some services following the pandemic, costs inflation and an inability to continue earning investment income at levels previously agreed by all councillors.

2.2 It is reminded that there remains a significant funding gap to address in both years if all of these proposed mitigations set out in the report are delivered. Hence any savings proposals not taken forward will further increase the funding gap and hence will require further reassessments of core service

delivery with associated impacts on levels of staffing. The delivery of the financial position remains a significant risk to the Council in the medium term.

### 3. Issues, Options and Analysis of Options

3.1 The Street Scene and Leisure Service have identified two areas of savings that are being recommended to Cabinet. These are detailed in the table below.

Narrative	2022/23 £000's	2023/24 £000's	Total £000's
Re-prioritisation and review of major routes and Town Centre cleansing	-100	0	<b>-100</b>
Review of Grounds Maintenance Programme	-100	0	<b>-100</b>

#### 3.2 Re-prioritisation and review of major routes and Town centre cleansing

3.2.1 The generation of a saving of £100k will be achieved by making some significant changes to the way in which the cleaning of major routes is undertaken. Over the past three years, the work to keep the main roads in towns within the Borough clean has been undertaken by the street sweeping trucks with the support of a major route cleansing team. This team comprised of three people and a van. The impact of removing this team will be mitigated by increasing the number of times the major roads are mechanically swept.

3.2.2 The remainder of the saving target will be achieved by spreading existing workloads across street cleaning functions which are predominately carried out Monday to Friday, reducing the size of the team by 0.82 of an FTE. Current schedules will be stretched to absorb the reduction in the staffing level.

3.2.3 In terms of resource levels, the impact of the proposed changes will be the removal of 3.82 FTE (currently filled by agency staff or vacant posts) and 1 van from the service.

#### 3.3 Review of Grounds Maintenance Programme

3.3.1 A thorough review of the Grounds Maintenance Schedules has identified a further 3.5 FTE posts that can be removed from the service with limited impact. As with the street cleansing positions, these are vacant or agency covered posts.

3.3.2 To reduce hours needed for grass cutting we will mitigate through the introduction of wildflower zones in agreed parks and along some verges. The impact could also be mitigated by converting some of the existing full time positions into seasonal posts. This will ensure that the teams are able to focus on maintenance of grass areas during summer months. The longer term impact will be to reduce the level of maintenance that can be carried out to hedgerows and cycle path shrubs in winter.

3.3.3 The review also enables the fleet for this service area to be reduced by one vehicle.

#### **4. Reasons for Recommendation**

4.1 In light of the need for all Directorates to be identifying ways in which services can continue to be offered to residents, with reduced cost, the options outlined above provide a way of achieving that.

#### **5. Consultation (including Overview and Scrutiny, if applicable)**

5.1 This report was presented at Cleaner, Greener and Safer Overview and Scrutiny Committee on the 7 October 2021 for their consideration.

#### **6. Impact on corporate policies, priorities, performance and community impact**

6.1 It is anticipated that the reduction in staff numbers and reconfiguration of rounds for Clean and Green services will have a minimal impact on standards of cleansing and grounds maintenance.

#### **7. Implications**

##### **7.1 Financial**

Implications verified by: **Rosie Hurst**  
**Interim Senior Management Account**

The financial implications, should the recommendations and changes to service be agreed to be passed to Cabinet for approval are that £200k of savings will be generated by the Street Scene and Leisure Service Area.

##### **7.2 Legal**

Implications verified by: **Tim Hallam**  
**Deputy Head of Legal and Deputy Monitoring Officer**

Given the nature of this report, and the recommendation, there are no legal implications directly arising from it

##### **7.3 Diversity and Equality**

Implications verified by: **Becky Lee**  
**Community Development and Equalities Manager**

The proposed changes outlined in this report are to the level of resource allocated to services and a small reduction in the number of vacant posts or those fulfilled by agency placements. An initial impact assessment has revealed no known or disproportionate diversity and equality implications.

7.4 **Other implications** (where significant) – i.e. Staff, Health Inequalities, Sustainability, Crime and Disorder, and Impact on Looked After Children

None

8. **Background papers used in preparing the report** (including their location on the council's website or identification whether any are exempt or protected by copyright):

N/A

9. **Appendices to the report**

None

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